

CITY OF HIGHLAND

RESOLUTION NUMBER 16-04

A RESOLUTION OF THE CITY OF HIGHLAND, KANSAS, ESTABLISHING AND AMENDING THE UNIFORM PERSONNEL POLICIES FOR EMPLOYEES OF THE CITY AND INCORPORATING BY REFERENCE THE DOCUMENT ENTITLED "PERSONNEL POLICIES AND GUIDELINES" FOR THE CITY OF HIGHLAND, KANSAS, AND AMENDING AND REPLACING THE PRIOR VERSION OF SUCH DOCUMENT.

WHEREAS, it is hereby deemed necessary and proper to update and amend the existing personnel policies and guidelines for all personnel employed by the City of Highland, Kansas;

WHEREAS, it is the intention of this resolution to promote and increase efficiency and economy in the provision of city services and to provide a productive working environment for the employees of the city;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND, KANSAS:

That the city hereby establishes, and incorporates herein by reference, the document entitled "Personnel Policies and Guidelines" for the City of Highland, Kansas, adopted effective as of this date, not less than three copies of which shall be marked or stamped "Official Copy as adopted by Resolution Number 16-04" and to which shall be attached a copy of this resolution.

That said official copy shall be filed with the city clerk and shall be open to public inspection at all reasonable hours.


That all employees of the City shall be supplied with a copy of such policies and guidelines.

That the prior version of the "Personnel Policies and Guidelines" for the City of Highland, Kansas, originally adopted by Resolution 10-04 of the City, and any subsequent amendments thereto, and any and all other personnel policies and guidelines passed or in effect prior to this time, either oral or in writing, are hereby repealed and rendered null and void.

That this resolution may be amended, from time to time, by motion duly made and passed at a duly convened meeting of the governing body, which shall incorporate into the original document any written amendment thereto.

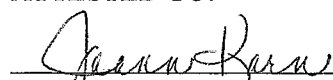
That this resolution shall be in full force and effect immediately upon its passage.

Adopted this 20th day of December, 2016.



Scott Sisk, Mayor

ATTESTED TO:



Joann Karn, City Clerk