

**CITY OF HIGHLAND**

**RESOLUTION NUMBER 13-05**

A RESOLUTION OF THE CITY OF HIGHLAND, KANSAS, ESTABLISHING A CREDIT CARD POLICY FOR THE CITY AND INCORPORATING BY REFERENCE THE DOCUMENT ENTITLED "CREDIT CARD POLICY" FOR SAID CITY.

WHEREAS, it is hereby deemed necessary, expedient and proper to apply for and obtain a credit card for limited usage by employees and officials of the City of Highland, Kansas;

WHEREAS, it is appropriate and necessary to establish strict guidelines to be followed for the usage of such credit card;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND, KANSAS:

That the city hereby establishes and incorporates herein by reference the attached "Credit Card Policy" for the City of Highland, Kansas, not less than three copies of which shall be marked or stamped "Official Copy as adopted by Resolution Number 13-05" and to which shall be attached a copy of this resolution.

That said official copy shall be filed with the city clerk and shall be open to public inspection at all reasonable hours.

That all departments of the City shall be supplied with copies of such policy as may be deemed necessary.

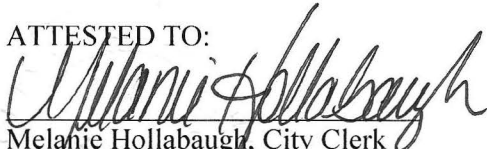
That this resolution may be amended from time to time by the governing body.

That this resolution shall be in full force and effect immediately upon its passage.

Adopted this 10<sup>th</sup> day of July, 2013.

  
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Ken Stewart, Mayor

ATTESTED TO:

  
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Melanie Hollabaugh, City Clerk