

**CITY OF HIGHLAND, KANSAS  
SPECIAL COUNCIL MEETING  
CITY HALL  
September 28, 2020  
11:00 A.M.**

**COUNCIL MEMBERS PRESENT:** Greg Delzeit, Marty Allen, and Terry Gibson

**COUNCIL MEMBER ABSENT:** Rocky Ruhnke and Dan Collins

**CITY EMPLOYEES PRESENT:** City Clerk Joann Karn

**GUESTS PRESENT:** Via Zoom: Brian Kingsley and Paul Owens, BG Consultants; Garrett Nordstrom, Governmental Assistance Service; and Shelly Underwood, Midwest Assistance Program.

**PRESIDING:** Council President Terry Gibson

Council President Gibson called the special meeting to order at 11:00 a.m. for the purpose of holding a Public Hearing for USDA Rural Development Application with council, staff and guests present.

The City of Highland has filed a pre-application with the U.S. Department of Agriculture, Rural Development for financial assistance for the construction of a new Ion Exchange drinking water treatment plant in the amount of \$2,395,950. The intent is to reduce high Nitrate levels currently present within the City's drinking water source. The area to be served by the above described project is: within the city limits of the City of Highland as well as those rural customers currently receiving potable water from Highland's public water supply in Doniphan County, Kansas.

Following a brief discussion, Marty Allen moved and Greg Delzeit seconded a motion to adopt the resolution titled: "Resolution of the City of Highland, Highland, Kansas, Adopting and Providing for Standards for Procurement, Bidding, and Contract Awards." Motion carried 3-0 (Resolution attached)

Greg Delzeit moved and Marty Allen seconded a motion to adjourn at 11:10 a.m. Motion carried 3-0

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Mayor

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City Clerk

**RESOLUTION OF THE CITY OF HIGHLAND, HIGHLAND, KANSAS, ADOPTING  
AND PROVIDING FOR STANDARDS FOR  
PROCUREMENT, BIDDING, AND CONTRACT AWARDS**

**WHEREAS**, the City of Highland, Doniphan County, Kansas, has applied for a loan to be made or insured by the United States of America acting through the USDA Rural Development (herein called the Government) for the construction of facilities to be owned and operated by the City of Highland and the Government's regulations require that the City of Highland adopt standards (a) relating to the conduct of its officers, employees, and agents in contracting and in expending loan funds and (b) establishing procurement and contracting procedures;

**NOW, THEREFORE BE IT RESOLVED** that the City of Highland, Doniphan County, Kansas does hereby adopt the standards of conduct and procurement set forth in those regulations of the USDA Rural Development appearing in RUS Instruction 1780 Section 1780.70 thru 1780.72, provided however that in those instances where funds derived from loans made or insured by, or grants made by, the Government are not involved, prior consent or approval of the Government as provided in such regulations shall not be required.

**THIS RESOLUTION** adopted by the Governing Body of the City of Highland, Doniphan County, Kansas this 28 day of September, 2020.

**CERTIFICATE**

I, Joann Karn, City Clerk, of the City of Highland, Doniphan County, Kansas hereby certify that the foregoing resolution was adopted by the Governing Body of the City of Highland, Doniphan County, Kansas on the date stated above at a meeting duly held.



Attach Section 1780.70 thru 1780.72, RD Instruction 1780

  
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Joann Karn, City Clerk