

**CITY OF HIGHLAND, KANSAS
REGULAR COUNCIL MEETING
CITY HALL
September 12, 2018
5:00 P.M.**

COUNCIL MEMBERS PRESENT: Jesse Marriott, Rocky Ruhnke, Matt Peterson and Dana Clary

COUNCIL MEMBERS ABSENT: None

CITY EMPLOYEES PRESENT: City Attorney Ted Collins, City Clerk Joann Karn, City Maintenance Supervisor Aaron Leach, Police Chief Brandon Whetstine and Officer Tom Williams

GUESTS PRESENT: Dorothy Diveley, Terry Gibson, Dennis Lentz and Randy Snyder

PRESIDING: Mayor Charles Batchelder

Mayor Batchelder called the regular city council meeting to order.

Matt Peterson moved and Rocky Ruhnke seconded a motion to approve the minutes of the August 8, 2018, regular city council meeting. Motion carried 4-0

Rocky Ruhnke moved and Jesse Marriott seconded a motion to approve the minutes of the August 16, 2018, special council meeting. Motion carried 4-0

Matt Peterson moved and Jesse Marriott seconded a motion to approve the bills as presented. Motion carried 4-0

PUBLIC COMMENTS:

Officer Tom Williams asked the council to allow him to be on call for EMT when he is on duty for the city. Officer Williams explained doubling as an EMT has been allowed with the city in the past and currently done at the city of Troy. Officer Williams primary and first duties will be as a police officer then an EMT backup; and if/when called out on EMT duty, that time is not paid by the city. Matt Peterson moved and Rocky Ruhnke seconded a motion allowing Officer Williams to be an EMT backup on call during his duty hours for the city and will not be paid by the city for the time he is called out on EMT duty. Motion carried 4-0

COMMUNICATIONS AND REPORTS:

Mayor Batchelder- Asked the two candidates in attendance which were interested in the vacant council position to briefly speak. Mayor Batchelder appointed Terry Gibson. Following discussion, Dana Clary moved and Jesse Marriott seconded a motion to confirm Terry Gibson as council member. Motion carried 4-0 Terry Gibson was given the Oath of Office by Clerk Joann Karn. Mayor Batchelder moved the committee appointments to the end of this meeting. Attorney Collins – Is working on a police chase policy, with assistance, and completing paperwork on the unsafe structures. Attorney Collins presented a draft sidewalk policy for review. Following discussion, the Street/Alley Committee will be reviewing and recommending a policy for council approval. Mr. Collins indicated he may attend the LKM League Conference in Topeka on October 5, 2018; registration fee is \$110. Matt Peterson moved and Rocky Ruhnke seconded a motion to pay Attorney Collins registration fee if he attends. Motion carried 5-0 Clerk Karn –Reported Garrett, Governmental Assistance Services, indicated the LMI was fundamentally complete at approx. 54% which means we will qualify. For the MHI, Governmental Assistance Services will be back in town one or two more times to pick up additional signatures. A tabulation report will be presented at our October meeting. Doniphan West Booster Club is asking for a financial donation. Rocky Ruhnke moved and Dana Clary seconded a motion to donate \$100 to the Doniphan West Booster Club like past years. Motion carried 5-0 Clerk's office will be closed the week of Sept.17th. Clerk Karn reviewed the meeting with the EMC Insurance loss control specialist regarding the 5 year look back period for workers compensation, business auto and general liability. EMC surveyed areas of concerns and offers educational assistance on safety and compliance. Following discussion, several areas of concern will be reviewed by committees and report back next month. Clerk Karn provided an updated print-out of hail damage and council agreed to continue to review the damage and options available Police Chief Brandon Whetstine – Announced Chris Waggoner and Kevin Thompson wished to be reserve officers for the city under the supervision of the Chief. Chief Whetstine indicated the city would be limited to five reserve officers

and he could use the extra hands in certain situations. Reserve officers would not receive compensation but provided clothing. Tabled until the regular October meeting allowing for time to check on insurance and establish policies to adopt.

Maintenance Supervisor Leach – Asked to meet with the Water/Sewer Committee at the wells.

COMMITTEE UPDATES:

Finance Committee – Jesse Marriott – Nothing at this time

Law Enforcement Committee – Charles Batchelder – Nothing at this time

Parks and Rec. Committee – Dana Clary – Reviewed information on splash pads from two companies, Splash Zone and aquatix, costing approx. \$125,000 and will provide more information next month, then visuals ready for *Give Where you Live Match Day*. Doniphan County Community Foundation will have the event on Friday, November 30, 2018, at the Highland Public Library 7 a.m. to 5 p.m. where donors may provide support for nonprofit projects.

Street and Alley Committee – Rocky Ruhnke – Community Center parking lot nearly complete, establishing grass on the slopes. Streets have been repaired and oiled & chatted, had a successful street dance.

Water and Sewer Committee – Matt Peterson – Will meet with Supervisor Leach at the wells to check on the pump

Outreach Committee – Jesse Marriott – Nothing at this time

Planning & Zoning – Matt Peterson, Jesse Marriott – Nothing at this time

Personnel Committee – Jesse Marriott – And Rocky Ruhnke will meet later.

ORDINANCE:

Following Attorney Collins review and the adoption procedure of the Kansas Gas Service franchise ordinance, Matt Peterson moved and Jesse Marriott seconded a motion to accept Ordinance 545 as written. Roll call vote: Marriott – yes, Gibson – yes, Ruhnke – yes, Peterson – yes and Clary – yes. Motion carried 5-0.

COMMITTEES ESTABLISHED:

Following discussion, the following committees were established:

Finance Committee – Jesse Marriott, Chair & Rocky Ruhnke

Law Enforcement Committee – Matt Peterson, Chair & Dana Clary

Parks and Rec. Committee – Dana Clary, Chair & Matt Peterson

Street/Alley and Bldg/Grounds Committee – Rocky Ruhnke, Chair & Terry Gibson

Water and Sewer Committee – Terry Gibson, Chair & Matt Peterson

Planning & Zoning – Matt Peterson, Chair & Jesse Marriott

Personnel Committee – Jesse Marriott, Chair & Rocky Ruhnke

Mayor is a member of all committees.

Terry Gibson moved and Jesse Marriott seconded a motion to adjourn at 6:36 p.m. Motion carried 5-0

Mayor

City Clerk