

**CITY OF HIGHLAND, KANSAS  
REGULAR COUNCIL MEETING  
CITY HALL  
November 14, 2018  
5:00 P.M.**

**COUNCIL MEMBERS PRESENT:** Jesse Marriott, Terry Gibson, Rocky Ruhnke and Dana Clary,

**COUNCIL MEMBERS ABSENT:** Matt Peterson

**CITY EMPLOYEES PRESENT:** City Attorney Ted Collins, City Clerk Joann Karn, City Maintenance Aaron Leach and Trevor Saunders.

**GUESTS PRESENT:** Selena Diveley and Bill Noll

**PRESIDING:** Mayor Charles Batchelder

Mayor Batchelder called the regular city council meeting to order.

Jesse Marriott moved and Dana Clary seconded a motion to approve the minutes of the October 10, 2018, regular city council meeting. Motion carried 4-0

Terry Gibson moved and Jesse Marriott seconded a motion to approve the special city council minutes of October 15, 2018 and October 29, 2018. Motion carried 4-0

Rocky Ruhnke moved and Dana Clary seconded a motion to approve the bills as presented. Motion carried 4-0

**COMMUNICATIONS AND REPORTS:**

**Mayor Batchelder** - Understand the former Ernie's will not open until the paperwork is completed.

**Attorney Collins** – Nothing at this time

**Clerk Karn** – Community Center is reserved for the Chili Cook-off on Nov. 30<sup>th</sup>. Rocky Ruhnke explained Smithton Lodge #1 was sponsoring it with all proceeds going towards the splash pad in Minier Park and asked if the building rental fees could be waived. Jesse Marriott moved and Dana Clary seconded a motion to waive the community building rental fees. Motion carried 2-0 with Gibson and Ruhnke abstaining. Mayor Batchelder will be a judge. Garrett, Governmental Assistance Services, provided the LMI survey tabulation showing 54.0514% which qualifies the city for grants. He will be returning to the city for more signatures for the MHI survey. A copy and discussion regarding the response to our insurance company, EMC, on the city's commitment to control losses was had.

**Police Chief Whetstone** – Absent

**Maintenance Leach** – Updated the council on the progress of radio read meter installation and will need a few additional meters. Nearly one dozen American flags will need to be purchased next spring. Terry Gibson explained there is a solution to spray on the cement sidewalks to protect from the winter salt mixture. Mayor okayed purchase since it's within his spending limits.

**COMMITTEE UPDATES:**

**Finance Committee** – Jesse Marriott – Nothing at this time

**Law Enforcement Committee** – Matt Peterson – Absent

**Parks and Rec. Committee** – Dana Clary – Thank you to all involved in the success of the Trunk or Treat this year. Councilperson Clary is applying for a grant to fund umbrella type shade for the benches in Minier Park. Also, emphasized the need to purchase the design & construction drawings of the proposed park from Aquatix by Landscape Structures for the splash pad project for \$6,000. Following review of the proposal, Jesse Marriott moved and Rocky Ruhnke seconded a motion to purchase the design & construction drawings of the proposed splash pad project from Aquatix for up to \$7,765 paid from the Minier Fund. Motion carried 4-0

**Street and Alley/Bldg & Grounds Committee** – Terry Gibson – LED lights has been ordered for city hall, maintenance will be touching up the community center women's restroom ceiling, and review the hail damage of roofs. Terry Gibson moved and Rocky Ruhnke seconded a motion to replace the roofs on the concession stand and restroom at the ball park and city hall guttering this winter by B & K Roofing, the cost not to exceed the insurance figures. Motion carried 4-0

The consensus of the council was to have B & K Roofing look at and repair the community center leak if it's within the mayor spending authority. Rocky Ruhnke asked about the parking in the 200 & 300 block of East Main Street and suggested "No Parking" signs be posted. Rocky Ruhnke moved and Terry Gibson seconded a motion to post "No Parking" signs on the North side of the 200 and 300 block of East Main Street and update the traffic map. Motion carried 4-0

**Water and Sewer Committee** – Rocky Ruhnke – Nothing at this time

**Planning & Zoning** – Matt Peterson – Absent

**Personnel Committee** – Jesse Marriott – Following discussion on the worker's compensation waiting period, the city attorney and clerk will meet with the committee members to discuss the personnel policy as it relates to workers' comp and injured employee payments.

#### **NEW BUSINESS:**

Jesse Marriott moved and Terry Gibson seconded a motion approving a 2019 Cereal Malt Beverage license for Casey's General Store. Motion carried 4-0

Rocky Ruhnke moved and Dana Clary seconded a motion to purchase up to \$6,200 for the following water meters and radio reads: 5-1" meters at \$170 ea.; 3-5/8" meters at \$125 ea.; 18-3/4" meters at \$125 ea. and 20 radio reads at \$125 ea. Motion carried 4-0

#### **Resolutions**

18-04 Sidewalk Policy – Rocky Ruhnke, Matt Peterson and Ted Collins will meet for a recommendation.

#### **EXECUTIVE SESSION:**

Dana Clary moved and Rocky Ruhnke seconded a motion to recess into executive session at 6:13 p.m. for 10 minutes to review individual employee(s) pursuant to the non-elected personnel for the protection of the privacy rights of the protected employee(s) and the open meeting will resume in the city council chamber at 6:23 p.m. Motion carried 4-0. Mayor asked the city attorney and city clerk to remain

Terry Gibson moved and Jesse Marriott seconded a motion to adjourn at 6:25 p.m. Motion carried 4-0

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Mayor

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City Clerk