

**CITY OF HIGHLAND, KANSAS
REGULAR COUNCIL MEETING
CITY HALL
NOVEMBER 8, 2017
5:00 P.M.**

COUNCIL MEMBERS PRESENT: Charles Batchelder, Dana Clary, Ben Gilmore, Jesse Marriott and Matt Peterson.

COUNCIL MEMBERS ABSENT: None

CITY EMPLOYEES PRESENT: City Attorney Ted Collins, City Clerk Joann Karn, City Police Chief Brandon Whetstine, and City Maintenance Supervisor Aaron Leach.

GUESTS PRESENT: Rocky Ruhnke, Bill Noll, Pam Twombly, Esther Gormley, Dorothy Diveley, HCC President Dave Reist, Keith Jaloma, Jason Taylor, Tom Smith and Russell Karn

PRESIDING: Mayor Jerry Twombly

Mayor Twombly called the regular city council meeting to order.

Charles Batchelder moved and Ben Gilmore seconded a motion to approve the minutes of the last regular city council meeting held on October 11, 2017. Motion carried 5-0

Ben Gilmore moved and Matt Peterson seconded a motion to approve the minutes of the special council meeting held on October 25, 2017. Motion carried 5-0

Charles Batchelder moved and Matt Peterson seconded a motion to approve the bills as presented contingent council approval of the invoice for the police department computer from Heartland Business Machines. Motion carried 5-0

PRESENTATIONS:

Esther Gormley, PRIDE, ask for the closing of Main Street from Genesee to Kirkwood, 4:45 pm to 7:15 pm, November 24th, for the annual Snowflake Festival. Charles Batchelder moved and Matt Peterson seconded a motion to close Main Street per Esther Gormley's request for the Snowflake Festival. Motion carried 5-0

Dave Reist, HCC President, provided information, presented preliminary possible options, spoke to fund raising efforts and possible joint funding methods for the future athletic facilities at the college. A committee of Mayor Twombly, Matt Peterson and Dana Clary was formed to continue communications with the college and Doniphan West school district.

COMMUNICATIONS AND REPORTS:

Mayor Twombly- Nothing at this time

Attorney Collins – Nothing at this time

Clerk Karn – Doniphan West Booster Club is requesting financial support and the city donated \$100 last year. Charles Batchelder moved and Dana Clary seconded a motion to donated \$100 to the Doniphan West Booster Club. Motion carried 5-0

Police Chief Brandon Whetstine read his report, asked for council to review his packet, and stated graphics will be placed on the new police vehicle and removed from the white police pickup.

Maintenance Supervisor Leach provided his handout, Christmas decorations are ready to be hung and water towers are winterized.

COMMITTEE UPDATES:

Finance Committee – Ben Gilmore: Nothing at this time

Law Enforcement Committee – Matt Peterson: Nothing at this time

Parks and Rec. Committee – Dana Clary: Halloween's Trunk or Treat went well, over 150 gift bags handed out; a thank you to the HCC baseball team; and the shelter house slab and sidewalk has been poured at Minier Park

Street and Alley Committee – Charles Batchelder: Nothing at this time

Water and Sewer Committee – Jesse Marriott: Nothing at this time

Outreach Committee – Jerry Twombly and Jesse Marriott: Nothing at this time

Planning & Zoning – Jerry Twombly, Matt Peterson & Jesse Marriott – The committee and Attorney Collins toured the city and reviewed compliance issues.

OLD BUSINESS:

Regarding the Nebraska Street Project, MConn has asked to extend the completion deadline to December 5, 2017. Dana Clary and Ben Gilmore seconded a motion to extend the deadline for MConn to December 5, 2017, for the completion of the Nebraska Street Project. Motion carried 5-0

Ben Gilmore reported on the Doniphan County Community Foundation Fund. A \$1,000 minimum contribution is required to establish a community fund through the Doniphan County Community Foundation Fund. Matt Peterson moved and Dana Clary seconded a motion authorize the mayor and clerk to proceed with paperwork establishing a City of Highland Community Fund through the Doniphan County Community Foundation Fund with the payment of \$1,000 from General Fund. Motion carried 4-1

NEW BUSINESS:

Charles Batchelder moved and Ben Gilmore seconded a motion approving 2018 Cereal Malt Beverage licenses for Casey's General Store and Highland Stop and Shop. Motion carried 5-0

Matt Peterson moved and Jesse Marriott seconded a motion to purchase the computer from Heartland Business Machine for the police department from the Diversion Fund. Motion carried 5-0

Following discussion on the sale of the white police truck and the red maintenance truck, Dana Clary moved and Ben Gilmore seconded a motion to advertise and accept sealed bids on both trucks with bids to be opened at the December 13th meeting. Motion carried 5-0

EXECUTIVE SESSION:

Matt Peterson moved and Ben Gilmore seconded a motion to recess into executive session at 5:50 p.m. for 10 minutes for consultation with an attorney on zoning compliance matters that would be deemed privileged in attorney-client relationship and the open meeting will resume in the city council chamber at 6:00 p.m. Motion carried 5-0 Mayor asked the city attorney and clerk to remain

Jesse Marriott moved and Dana Clary seconded a motion directing the mayor to send a letter to the Doniphan County Commissioners encouraging a tax sale. Motion carried 5-0

Charles Batchelder moved and Ben Gilmore seconded a motion to adjourn at 6:02 p.m. Motion carried 5-0.

Mayor

City Clerk