

**CITY OF HIGHLAND, KANSAS
REGULAR COUNCIL MEETING
CITY HALL
MAY 10, 2017
7:00 P.M.**

COUNCIL MEMBERS PRESENT: Charles Batchelder, Dana Clary, Ben Gilmore, Jesse Marriott, and Matt Peterson

COUNCIL MEMBER ABSENT: None

CITY EMPLOYEES PRESENT: City Attorney Ted Collins, City Clerk Joann Karn, City Police Chief Brandon Whetstine, and City Maintenance Supervisor Aaron Leach

GUESTS PRESENT: Mike Batchelder, Maggie McKeithan, Dennis Lentz, Rocky Ruhnke, Cyndi Florence, David Reist, Selena Diveley, Pam Twombly, Randy Snyder, Bryan Rhodd & daughter, Eric Garison & Gary Power from The Comfort Center

PRESIDING: Mayor Jerry Twombly

7:00 p.m. Mayor Jerry Twombly called the regular city council meeting to order.

Charles Batchelder moved and Ben Gilmore seconded a motion to approve the April 12, 2017 regular meeting minutes. Motion carried 5-0

Charles Batchelder moved and Matt Peterson seconded a motion to approve the bills as presented for the month of April 2017. Motion carried 5-0

PRESENTATIONS:

Eric Garison and Gary Power from The Comfort Center provided information and pricing on a swimming pool and/or splash pad.

David Reist, HCC President, informed the council the college will be turning the 300 block and part of the 400 block of vacated North Prairie Street, which HCC owns, into an eight-foot asphalt pedestrian walkway this summer. Another project of HCC is to provide an outdoor stage area at West Illinois and North Prairie Street. The off street parking area in the 200 block of North Prairie will be the staging area during construction.

PUBLIC COMMENTS:

Pam Twombly, Two Timbers, asked to shoot fireworks on Saturday, July 8, 2017, at their employee appreciation event as they did last year. Ben Gilmore moved and Dana Clary seconded a motion to allow Pam Twombly, Two Timbers, to shoot fireworks up to 10:30 p.m. on Saturday, July 8, 2017. Motion carried 5-0

Selena Diveley inquired about the street parking in the 200 block East Main Street, driveway at the concession stand at the ballpark and drainage tube for 200 block South Canada Street.

Dennis Lentz asked to meet with the street committee.

Cyndi Florence asked about semitrailer parking on Missouri Street.

Randy Snyder commented on the street parking in the 200 block East Main Street. Police chief, city attorney and street committee will review the parking issue.

Rocky Ruhnke asking for the city to sponsor a street dance on Main Street for the Eclipse Event with BYOB. The city asked if Rocky or the eclipse committee would sponsor the dance. Dana Clary and Rocky Ruhnke will check at their May 16th meeting on a sponsorship, alcohol questions and insurance costs.

Maggie McKeithan, Doniphan County Library, asked to use Minier Park for a reading kick-off on June 20th for an ice cream social and lawn games from 7-8 p.m. for all ages. Matt Peterson moved and Dana Clary seconded a motion to allow the library to sponsor an ice cream social and games on June 20th from 7-8 p.m. Motion carried 5-0

COMMUNICATIONS AND REPORTS:

Mayor Twombly announced the fire chief has shut down the use of the stove/oven in the community center until the valve and burners can be fixed or replaced. The fire district may possibly contribute half towards a new commercial stove/oven w/griddle. Charles Batchelder moved and Jesse Marriott seconded a motion authorizing the mayor up to \$1,000 for valve/stove repairs and stove vent. Motion carried 5-0

Attorney Collins is drafting a release for vendors at the Eclipse event and inquired about changing the council meeting time from 7 p.m. to 5 p.m., as it was at times in the past. Brief discussion was had about attendance not being a problem during that time. If time is changed, it must be by ordinance.

Clerk Joann Karn reviewed the open council positions and the noon June 1st filing deadline and a payroll audit will be Tuesday, May 16th.

Police Chief Whetstine read his report and indicated they were rough numbers.

Aaron Leach, Maintenance Supervisor, provided his report and added he would like to add the purchase of cold patch and sewer maintenance under new business.

COMMITTEE UPDATES:

Finance Committee – Ben Gilmore: The city-wide cleanup was successful again this year and thanks go to many people. A thank you note will be placed in the paper and on Facebook.

Enforcement Committee – Matt Peterson: Will review the unsafe structure list after school is out and bring back recommendation later.

Parks and Rec. Committee – Dana Clary: Received the 50/50 grant from KDHE for park tables & benches. Received a bid from Terry Moran on bushes for Degginger Park

Minier Park – Lines painted on the basketball court and the new fence is install around the court without gates. Waiting to see if a gates are needed.

Street and Alley Committee – Charles Batchelder: Meeting with Pat Urban late summer on the community center parking lot.

Water and Sewer Committee – Jesse Marriott: Nothing at this time.

Outreach Committee – Jerry Twombly & Jesse Marriott: Nothing at this time. Marriott and Clary met with Keller Security regarding the old grade school as Keller is meeting with the school board and will be back to the city next month.

OLD BUSINESS:

Matt Peterson moved and Dana Clary seconded a motion for the mayor to sign the quit claim deed for conveyance of the following legal description (roadside park property) to William and Charles Batchelder. Motion carried 5-0

A tract of land in the Southwest Quarter of Section 22, Township 2 South, Range 19 East of the 6th P.M., described as follows: BEGINNING at a point on the West line 585.4 feet North of the Southwest corner of said Quarter Section, thence North, 429.6 feet more or less along said West line to the centerline of Main Street extended, of the City of Highland; thence East along said centerline to a point 1,810.3 feet West of the East line of said Quarter Section; thence South at right angles to a point 65.0 feet North of centerline of the existing highway; thence Southwesterly, parallel to and 65.0 feet from said highway centerline to the place of beginning.

NEW BUSINESS:

Charles Batchelder moved and Jesse Marriott seconded a motion to accept the resignation of Melanie Hollabaugh, Court Clerk. Motion carried 5-0

Ben Gilmore moved and Dana Clary seconded a motion to accept the resignation of Samantha Wigle Reynolds, contracted at the community center. Motion carried 5-0

Ben Gilmore moved and Dana Clary seconded a motion appointing the council president as an additional check signer at the Bank of Highland. Motion carried 5-0

Matt Peterson moved and Jesse Marriott seconded a motion allowing the use of city hall for the PRIDE Garage/Bake Sale, as past years, on Saturday, June 17th beginning at 7 a.m. Motion carried 5-0

Matt Peterson moved and Jesse Marriott seconded a motion for 2 days onsite training investment with Data Tech at \$600/day plus expenses. Motion carried 5-0

Ben Gilmore moved and Jesse Marriott seconded a motion to accept the networking and hardwiring bid for city hall from Heartland Business Machines, St. Joseph, MO, of \$1,367.60. Motion carried 5-0

Matt Peterson moved and Jesse Marriott seconded a motion to accept the \$320 bid from Moran Lawn for the burning bushes and watering in Degginger Park. Motion carried 5-0

Matt Peterson moved and Ben Gilmore seconded a motion to purchase approx. 4-ton cold patch costing approx. \$400 from Keller's Construction. Motion carried 5-0

Matt Peterson moved and Dana Clary seconded a motion allowing Bud's Sewer Service to continue with maintenance up to \$1,500 this summer, coordinated with Supervisor Aaron Leach. Motion carried 5-0

Supervisor Leach is coordinating with Fuse It the repair of the grate in front of the doctor's office, 400 block West Main Street, at a cost of approx. \$200.

Ben Gilmore moved and Dana Clary seconded a motion modifying the personnel policy, with the removal of (c) under X-13 Weapons in the Workplace. Motion carried 5-0

Mayor Twombly indicated an individual was interested in the purchase of the red truck that was for sale. Before being sold, the council will determine the worth of the vehicle.

ORDINANCES:

Following discussion/suggestions on the tractor/trailer parking on city streets, Attorney Collins will present a revised draft copy for adoption at the June meeting.

Ben Gilmore moved and Dana Clary seconded a motion to adopt Ordinance Number 537, amending administrative provisions of Ordinance 513, the city's zoning and subdivision records ordinance. Motion carried 5-0 by roll call
yea: Marriott, Batchelder, Gilmore, Peterson, Clary nay: None

EXECUTIVE SESSION:

Jesse Marriott moved and Dana Clary seconded a motion to recess into executive session at 8:40 p.m. for 30 minutes to discuss non-elected personnel for the protection of the privacy rights of the protected employee(s) and the open meeting will resume in the city council chamber at 9:10 p.m. Motion carried 5-0. Mayor asked the City Attorney, City Clerk to remain

Jesse Marriott moved and Dana Clary seconded a motion to recess into executive session at 9:10 p.m. for 5 minutes to discuss non-elected personnel for the protection of the privacy rights of the protected employee(s) and the open meeting will resume in the city council chamber at 9:15 p.m. Motion carried 5-0. Mayor asked the City Attorney, City Clerk to remain

Ben Gilmore moved and Jesse Marriott seconded a motion to compensate city attorney Ted Collins, an increase in salary of \$120/week for providing additional services and expenses related to municipal court. Motion carried 5-0

Matt Peterson moved and Jesse Marriott seconded a motion to continue advertising for the city maintenance position but include the title as Maintenance Superintendent and salary as not to exceed \$50,000. Motion carried 5-0

Charles Batchelder moved and Jesse Marriott seconded a motion to adjourn at 9:17 p.m. Motion carried 5-0.

Mayor

City Clerk