

**CITY OF HIGHLAND, KANSAS  
REGULAR COUNCIL MEETING  
CITY HALL  
JUNE 21, 2017  
5:00 P.M.**

**COUNCIL MEMBERS PRESENT:** Dana Clary, Ben Gilmore, and Jesse Marriott

**COUNCIL MEMBER ABSENT:** Charles Batchelder and Matt Peterson

**CITY EMPLOYEES PRESENT:** City Attorney Ted Collins, City Clerk Joann Karn, City Police Chief Brandon Whetstine, and City Maintenance Supervisor Aaron Leach

**GUESTS PRESENT:** Rita Clary, KRWA; Dennis Lentz, Selena Diveley, Greg Delzeit, Randy Snyder, Mike Batchelder and Dorothy Batchelder.

**PRESIDING:** Mayor Jerry Twombly

5:00 p.m. Mayor Jerry Twombly called the regular June 14<sup>th</sup> city council meeting to order which was rescheduled to June 21<sup>st</sup> due to a lack of quorum on June 14<sup>th</sup>.

Ben Gilmore moved and Jesse Marriott seconded a motion to approve the May 10, 2017 regular meeting minutes. Motion carried 3-0

Ben Gilmore moved and Jesse Marriott seconded a motion to approve the bills as presented to June 20, 2017. Motion carried 3-0

**PUBLIC COMMENTS:**

Randy Snyder commented on the possible change in the council meeting time to 5:00 p.m.

Dennis Lentz apologized for speaking out of turn at last meeting. Following communications, the street & alley committee will meet to address the possible parking/travel on South Nebraska to the alley in block 88. Mr. Lentz asked for a council commitment on a water drop box east of Vermont/Nebraska streets due to a possible commercial business locating in block 23. A zoning issue may need to be addressed and the council asked for Mr. Lentz to provide a detailed plan/layout to the council for review.

**COMMUNICATIONS AND REPORTS:**

Mayor Twombly reported the committee was interviewing for the maintenance superintendent position. Also, an individual had inquired on the sale of the red pickup. The consensus of the council was to not sale the pickup at this time.

Attorney Collins addressed the request for a letter be sent to USDA on completing the MHI survey.

Ben Gilmore and Dana Clary authorized Attorney Collins to draft a letter for the mayor's signature which will be sent to USDA that authorizes Rita Clary, KRWA, to conduct the MHI survey which includes going door to door. Motion carried 3-0

Mr. Collins spoke on the need to update the court laptop computer with payment from the Diversion Fund.

Clerk Joann Karn provided the written quote from Heartland Business Machines for a court laptop computer with MS Office. Ms. Karn will meet with the finance committee next Wednesday at 5:30 p.m. to review the budget and provide a recommendation at the July meeting; discussed a letter the city received from KDHE, Bureau of Water, that our laboratory service provider is not certified to perform in-lab or field analyses of water; provided the TFM survey for council review.

Police Chief Whetstine read his report.

Aaron Leach, Maintenance Supervisor, provided his report and added the county is requesting which streets are scheduled for oil/chat. Following discussion, the mayor will check with Councilman Batchelder upon his return the recommendation of the committee.

#### **COMMITTEE UPDATES:**

**Finance Committee** – Ben Gilmore: Reported the meeting with the school district was positive to develop a joint recreational board although details would need to be worked out since several municipalities are located within the district. Mr. Gilmore provided an update on Keller Security's interest in the old grade school. The city's concern is still the liability issue.

**Enforcement Committee** – Matt Peterson: Absent

**Parks and Rec. Committee** – Dana Clary: Requested a dumpster for the Eclipse Event; updated the council on the 4<sup>th</sup> of July activities, grant, sod in Degginger Park and removal of the sand volleyball/horse shoe pit at the city park.

**Street and Alley Committee** – Charles Batchelder: Absent

**Water and Sewer Committee** – Jesse Marriott: Nothing at this time.

**Outreach Committee** – Jerry Twombly & Jesse Marriott: Nothing at this time.

#### **OLD BUSINESS:**

Councilman Gilmore provided update in the committee report.

#### **NEW BUSINESS:**

Jesse Marriott moved and Dana Clary seconded a motion to purchase the court laptop computer from Heartland Business with payment from the Diversion Fund. Motion carried 3-0

Due to the Solar Eclipse Event on August 21, 2017, the scheduled municipal court will be cancelled.

Ben Gilmore moved and Jesse Marriott seconded a motion to accept the quote from Miller Trash Service of \$200 to rent a dumpster plus \$40 a ton for the Solar Eclipse Event. Motion carried 3-0

Jesse Marriott moved and Dana Clary seconded a motion to close 2 blocks of Main Street (Genesee to Ives) from 7:00 a.m. to 4:00 p.m. on August 21<sup>st</sup> for the Solar Eclipse Event. Motion carried 3-0

Main Street will be temporarily closed for the 4<sup>th</sup> of July Parade.

Dana Clary indicated the need of painting the bathrooms and bleachers at the city park and will bring a quote to the next meeting.

#### **ORDINANCES:**

Following review by Attorney Collins and brief discussion, Ben Gilmore moved and Dana Clary seconded a motion to adopt Ordinance Number 538, tractor/trailer parking on city streets. Motion carried 3-0 by roll call yea: Marriott, Gilmore, Clary nay: None

Following review by Attorney Collins and brief discussion, Jesse Marriott moved and Ben Gilmore seconded a motion to adopt Ordinance Number 539, council meeting time. Motion carried 3-0 by roll call yea: Marriott, Gilmore, Clary nay: None

Following review by Attorney Collins and brief discussion, Dana Clary moved and Ben Gilmore seconded a motion to adopt Ordinance Number 540, court fees. Motion carried 3-0 by roll call yea: Marriott, Gilmore, Clary nay: None

#### **EXECUTIVE SESSION:**

Jesse Marriott moved and Ben Gilmore seconded a motion to recess into executive session at 6:15 p.m. for 20 minutes for consultation with an attorney on matters that would be deemed privileged in attorney-client relationship and the open meeting will resume in the city council chamber at 6:35 p.m. Motion carried 3-0 Mayor asked the city attorney and clerk to remain

Jesse Marriott moved and Ben Gilmore seconded a motion to recess into executive session at 6:35 p.m. for 10 minutes for consultation with an attorney on matters that would be deemed privileged in attorney-client relationship and the open meeting will resume in the city council chamber at 6:45 p.m. Motion carried 3-0 Mayor asked the city attorney and clerk to remain

Jesse Marriott moved and Ben Gilmore seconded a motion to recess into executive session at 6:45 p.m. for 5 minutes for consultation with an attorney on matters that would be deemed privileged in attorney-client relationship and the open meeting will resume in the city council chamber at 6:50 p.m. Motion carried 3-0 Mayor asked the city attorney and clerk to remain

Jesse Marriott moved and Ben Gilmore seconded a motion to recess into executive session at 6:50 p.m. for 5 minutes for consultation with an attorney on matters that would be deemed privileged in attorney-client relationship and the open meeting will resume in the city council chamber at 6:55 p.m. Motion carried 3-0 Mayor asked the city attorney and clerk to remain

Jesse Marriott moved and Ben Gilmore seconded a motion to purchase the floor scrubber from Four States in the amount of \$600. Motion carried 3-0

Jesse Marriott moved and Ben Gilmore seconded a motion to advertise the opening/closing/cleaning position for the community center. Motion carried 3-0

Ben Gilmore moved and Jesse Marriott seconded a motion to recess into executive session at 7:00 p.m. for 5 minutes for consultation with an attorney on matters that would be deemed privileged in attorney-client relationship and the open meeting will resume in the city council chamber at 7:05 p.m. Motion carried 3-0 Mayor asked the police chief, maintenance supervisor, city attorney and clerk to remain

Jesse Marriott moved and Ben Gilmore seconded a motion to adjourn at 7:07 p.m. Motion carried 3-0.

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Mayor

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City Clerk