

**CITY OF HIGHLAND, KANSAS
REGULAR COUNCIL MEETING
CITY HALL
NOVEMBER 9, 2016
7:00 P.M.**

COUNCIL MEMBERS PRESENT: Charles Batchelder, Dana Clary, Ben Gilmore, Matt Peterson, and Jerry Twombly.

CITY EMPLOYEES PRESENT: City Attorney Ted Collins, City Clerk Joann Karn, Assistant City Clerk Melanie Hollabaugh, City Police Chief Brandon Whetstine and City Maintenance Supervisor Aaron Leach

GUESTS PRESENT: Rocky Ruhnke, Selena Diveley, Paul Rush, David Meyer, Lorie Conklin, Lloyd Dawson, Nanette & Willie Reid, Terry Gibson, Rita Clary, Dennis Lentz, Mike Batchelder, Carmon Crandall, Chris & Trish Gibson, Regan Gibson, Derrick Gibson, Dorothy Diveley, Tayiah Whetstine and Clayton Ridout.

PRESIDING: Jerry Twombly, Council President (Mayor Scott Sisk absent)

7:00 p.m. Council President Twombly called the regular city council meeting to order.

Charles Batchelder moved and Ben Gilmore seconded a motion to approve the October 12, 2016 regular meeting minutes. Motion carried 4-0.

Ben Gilmore moved and Charles Batchelder seconded a motion to approve the bills as presented for the month of October 2016. Motion carried 4-0.

PRESENTATIONS:

Lloyd "Junior" Dawson was recognized as Grand Marshal for the Highland 4th of July Festival Parade (cancelled due to weather), recognizing his dedicated service to the community and country and proclaimed November 9, 2016 as Lloyd "Junior" Dawson Day in Highland and encourage all citizens to recognize his efforts toward community enrichment and thank him, and all veterans, for their service to their country. David Meyer, Highland Healthcare, presented him the framed proclamation.

PUBLIC COMMENTS:

Tayiah Whetstine asked to borrow tables and chairs from the community center for the Doniphan West Jr. Sr. Prom in April, 2017. The policy is not for the tables and chairs to leave the community center. Jerry Twombly stated for her to contact him or Pam at Two Timbers.

Paul Rush asked if the pot holes in the 300 block of South Genesee could be fixed. Aaron Leach stated they would need to purchase cold patch but could put some rock in them. Also, Mr. Rush asked if something could be done at his parent's home as they had sewer backup again (the 11+ inch rain). The city offers a back flow preventer but the home owner is responsible for installation.

COMMUNICATIONS AND REPORTS:

Jerry Twombly reported the Bobcat skid steer with backhoe attachment and bucket sold. The skid steer brought \$16,500 and the bucket brought \$925 for a total of \$17,425.

Ben Gilmore moved and Charles Batchelder seconded a motion to authorize Mayor Sisk to proceed with advertising to sale the bucket truck on PurpleWave. Motion carried 4-0

Charles Batchelder moved and Ben Gilmore seconded a motion to authorize Mayor Sisk to proceed with advertising to sale the red F150 ½ ton pickup truck on PurpleWave. Motion carried 3-1

Matt Peterson moved and Ben Gilmore seconded a motion authorizing Mayor Sisk to proceed with setting a date for the sale of the roadside park. Motion carried 4-0

Attorney Collins indicated Rainbow Communications may make a state wide application and following that application, the city will negotiate for the franchise fee. Until that time, the current franchise ordinance will remain in effect.

Police Chief Whetstine provided an update on Officer Tom Williams. Officer Williams has a doctor appointment on December 6th with hopes of being released to return to work.

Matt Peterson moved and Dana Clary seconded a motion to approve the cereal malt beverage application of Highland Stop and Shop for their 2017 CMB license. Motion carried 4-0

Matt Peterson moved and Dana Clary seconded a motion to approve the cereal malt beverage application of Casey's General Store for their 2017 CMB license. Motion carried 4-0

Police Chief Brandon Whetstine read his report to the Council. 3-Arrest, 14-Citations, 23-Warnings, 34-Calls for Service, 11-Assists to other Agencies, 0-Accident Report and 17-Criminal Investigations.

Chief Whetstine asked the council to consider purchase of an AED, costing approximately \$800 from the Diversion Fund, for the police vehicle since they are always the first at a scene. Council asked Chief Whetstine to check into a grant through the EMT to see if one could be provided or at a reduced cost.

Matt Peterson moved and Charles Batchelder seconded a motion accepting the \$750 bid of Gerald Neibling, Innovation Mechanical & Fabrication LLC to replace the heater in the chlorination room. Bid attached. Motion carried 4-0

Aaron Leach provided an update on the four saws which were taken to Jack Horner's. Two repaired and two were junk. Mr. Leach asked to consider purchase of a small saw, MS193T, for \$319. Matt Peterson moved and Ben Gilmore seconded a motion to purchase the MS193T from Neumann's Service, Troy, KS, if the price is equal to Jack Horner's. Motion carried 4-0

COMMITTEE UPDATES:

Finance Committee – Ben Gilmore: Following the auditor's explanation of distributing the judge's wage to Parks & Rec fund, the recommendation is to continue with the current posting.

Law Enforcement Committee – Jerry Twombly: Nothing

Parks and Rec. Committee – Dana Clary: Degginger Park – Rocky Ruhnke & Aaron Leach are putting up the lights in the park. Rocky Ruhnke's class will donate a tree for the front of Degginger Park to be used as a Christmas tree. Minier Park - Finishing the Wolf grant for the shelter house in an amount up to \$30,000.

Ben Gilmore moved and Dana Clary seconded a motion to rescind the previous motions concerning the shelter house at Minier Park and notify the contractors. Motion carried 4-0

Street and Alley Committee – Charles Batchelder: Nothing

Water and Sewer Committee – Matt Peterson: Attorney Collins provided a background summary to date and general information on the meeting with USDA. To move forward, several processes will need to be completed. Rita Clary, KRWA, suggested waiting until May 2017 for the Low Moderate Income survey. The current median household income amount does not seem realistic for Highland; therefore, a new Median Household Income survey should be completed by all residents and the survey uses net income. Ms. Clary explained the RD Apply is an online application which will take a period of time to complete. If an environment review is needed, the cost will be \$2,500; otherwise KRWA is providing a service.

Matt Peterson moved and Dana Clary seconded a motion to move forward with the Median Household Income Survey for the city. Motion carried 4-0

Personnel Committee – Jerry Twombly: FLSA and Personnel Regs Review - A committee meeting will be held the last part of next week and a special meeting called before December 1, 2016.

EXECUTIVE SESSION:

Ben Gilmore moved and Dana Clary seconded a motion to recess into executive session at 8:07 p.m. for 20 minutes to discuss non-elected personnel for the protection of the privacy rights of the protected employee(s) and the open meeting

will resume in the city council chamber at 8:27 p.m. Motion carried 4-0. Council President asked the City Attorney and Assistant City Clerk to remain. Assistant City Clerk excused at 8:20 p.m.

Ben Gilmore moved and Dana Clary seconded a motion to recess into executive session at 8:27 p.m. for 20 minutes to discuss non-elected personnel for the protection of the privacy rights of the protected employee(s) and the open meeting will resume in the city council chamber at 8:47 p.m. Motion carried 4-0. Council President asked the City Attorney and City Clerk to remain.

Ben Gilmore moved and Dana Clary seconded a motion to recess into executive session at 8:47 p.m. for 5 minutes to discuss non-elected personnel for the protection of the privacy rights of the protected employee(s) and the open meeting will resume in the city council chamber at 8:52 p.m. Motion carried 4-0. Council President asked the City Attorney to remain.

Charles Batchelder moved and Ben Gilmore seconded a motion to adjourn at 8:53 p.m. Motion carried 4-0.

Mayor

City Clerk



INNOVATION MECHANICAL & FABRICATION LLC.

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785-741-1331

11-8-16

City of Highland
220 west Main Street
Highland, KS 66035

Attn: Aaron Leach

Replace heater in chlorination room.



Scope of work;

Remove old heater in chlorination room, hang and re-hook old wire.

Replace wire and liquatite if needed.

Total \$750.00

Terms;

Invoice net upon receipt.

If tax exempt, will need signed form.