

**CITY OF HIGHLAND, KANSAS
REGULAR COUNCIL MEETING
CITY HALL
MAY 8, 2013
7:00 P.M.**

COUNCIL MEMBERS PRESENT: Jim Watts, Scott Huss, Randy Snyder, Charles Batchelder and Jerry Twombly.

CITY EMPLOYEES PRESENT: City Attorney Ted Collins, Assistant City Clerk Joann Karn, City Police Chief Brandon Whetstine, Officer Blaine Kennedy, City Clerk Melanie Hollabaugh, Maintenance employees Aaron Leach and Michael Hunsaker

GUESTS PRESENT: Mike Batchelder, Ron Huss, Charlene Huss, Kolton Huss, Bob Edie, Pam Twombly, Bobby Smith, Michelle Smith, Brian Kingsley of BG Consultants, Dennis Lentz and Jim Twombly.

PRESIDING: Mayor Ken Stewart

The meeting was called to order at 7:03 p.m. with a quorum present.

Scott Huss moved to approve the minutes of the last regular city council meeting held on April 10, 2013. Charles Batchelder 2nd, motion carried 5-0.

Jerry Twombly moved to approve the updated bills for the month of April, 2013. Scott Huss 2nd, motion carried 5-0.

Brian Kingsley, BG Consultants, provided an update on the water tower and water line project. BG Consultants, along with city attorney Ted Collins, recommends the proposal from Terracon Consultants, Inc., Topeka, KS, be approved. The proposal will provide construction materials observation and testing services for the 125,000 gallon elevated storage tank.

Jerry Twombly moved to approve the *Supplement To Agreement For Services, Change to Scope of Services and Fees, concerning the Terracon Consultants, Inc. proposal*. Charles Batchelder 2nd, motion carried 5-0. See attached.

CITIZENS REQUESTS: Bob Edie, Michelle Smith, Bobby Smith, and Dennis Lentz asked for the tube, 30” approx. 80’, to be replaced at Missouri and Vermillion Streets. Bob Edie volunteered his time in replacing the tube provided the city rent an excavator. Mayor, city crew and affected landowners will meet before the tube/street is replaced/repared.

Michelle and Bobby Smith asked about vacating the North/South Alley in Block #10. The council voiced preliminary approval of the request and the city attorney advised they would need to file the required paperwork with the Clerk.

Ron Huss asked about vacating the public right-of-way the located North of his property in the area located just outside of the platted block. The Mayor and council will review the request. It was noted that a major water line is situated in that right-of-way.

The Washington DC Club asked to use the community center rent free for a fundraiser. A donation from Two Timbers paid the community center rent fee.

Dennis Snyder (absent) asked about the possible sale of city unused/broken equipment. Council asked Aaron Leach to compile a list for the next regular meeting and then will determine the best method to advertise the items.

COMMUNICATIONS AND REPORTS: Mayor Ken Stewart - none

City Attorney Ted Collins announced the documents for the new fee schedule were not ready.

City Clerk Melanie Hollabaugh announced a couple of trainings coming up that she might possibly attend. Council granted permission for her to attend.

City Police Chief Brandon Whetstine - none

Maintenance Department – Aaron Leach provided an update on the wells. Currently using well #4 and need to repair or replace pump and check valve in well #5.

After reviewing quotes, Jerry Twombly moved to approve the bid of Drill-Well, LLC, Falls City, NE, to install a new pump, check valve, stainless pump head, stainless motor, and misc. totaling \$13,933.49. Scott Huss 2nd, motion carried 5-0. Estimate attached.

Aaron Leach reported the summer recreation program is just beginning again. Aaron is asking for the city to provide the insurance and pay umpires as last year for youth softball/baseball.

Scott Huss moved to purchase the insurance and pay umpires as last year for the summer ball program. Randy Snyder 2nd, motion carried 4-1 with Batchelder voting no.

Ted Collins inquired if a center line could be painted down Main Street. Scott Huss will check into it.

COMMITTEE UPDATES: The Mayor asked the Law Enforcement Committee to meet on the Code Enforcement Policy and rifles for the police officers. Mayor Stewart asked the Street & Alley Committee to meet and give a recommendation at the June council meeting on which 10 blocks need to receive chip and seal.

OLD BUSINESS: None

NEW BUSINESS: Scott Huss moved to appoint The Kansas Chief as the official city newspaper for 2013. Charles Batchelder 2nd, motion carried 5-0.

Charles Batchelder moved to appoint The Bank of Highland as the official city depository for 2013. Scott Huss 2nd, motion carried 5-0.

Randy Snyder moved to appoint Jim Watts as Council President for 2013. Scott Huss 2nd, motion 4-1 with Jim Watts voting no.

Scott Huss moved to leave Council Committees the same as recommended by Mayor Stewart. **Street and Alley** - Scott Huss (Chair), Randy Snyder and Jerry Twombly; **Law Enforcement** – Jerry Twombly (Chair), Randy Snyder and Jim Watts; **Water and Sewer** – Charles Batchelder (Chair), Jerry Twombly and Jim Watts; **Parks and Recreation** – Randy Snyder (Chair), Scott Huss and Charles Batchelder; **Finance** – Jim Watts (Chair), Charles Batchelder and Scott Huss. Randy Snyder 2nd, motion carried 5-0.

Scott Huss moved to appoint the Board of Zoning Appeals for 2013 with no changes. Board members are Larry O'Bryan, Mike Batchelder, Robert Powell, Mike Parker and Randy Snyder. Charles Batchelder 2nd, motion carried 5-0.

Scott Huss moved to appoint all city employees to their current positions for 2013 except city treasurer which will be determined. City Hall - City Clerk Melanie Hollabaugh, Assistant City Clerk Joann Karn and City Treasurer to be determined; City Maintenance – Aaron Leach and Michael Hunsaker; Police – Chief Brandon Whetstine, Part-time Officers Blaine Kennedy and Neal Hontz; City Attorney Ted Collins; and Municipal Court Judge Roy Roper. Jerry Twombly 2nd, motion carried 5-0.

7:40 p.m. Scott Huss moved to go into executive session until 7:50 p.m. to discuss non-elected personnel for the protection of the privacy rights of the protected employee and for City Attorney Ted Collins and Police Chief Brandon Whetstine to remain. Charles Batchelder 2nd, motion carried 5-0. Council requested Officer Blaine Kennedy at 7:45 p.m.

7:50 p.m. Scott Huss moved to continue executive session until 8:00 p.m. to discuss non-elected personnel for the protection of the privacy rights of the protected employee and for City Attorney Ted Collins, Police Chief Brandon Whetstine and Officer Blaine Kennedy to remain. Charles Batchelder 2nd, motion carried 5-0. Officer Blaine Kennedy excused at 7:55p.m.

8:00 p.m. Scott Huss moved to continue executive session until 8:10 p.m. to discuss non-elected personnel for the protection of the privacy rights of the protected employee and for City Attorney Ted Collins, Police Chief Brandon Whetstine and Officer Blaine Kennedy to remain. Charles Batchelder 2nd, motion carried 5-0.

Mayor Stewart reviewed Herzog's proposal for Main Street asphalt overlay estimate of \$76,000. Council agreed to look into options for next budget year.

8:20 p.m. Scott Huss moved to adjourn. Jerry Twombly 2nd, motion carried 5-0

Mayor

City Clerk