

**CITY OF HIGHLAND, KANSAS
REGULAR COUNCIL MEETING
CITY HALL
JULY 10, 2013
7:00 P.M.**

COUNCIL MEMBERS PRESENT: Scott Huss, Randy Snyder, Jerry Twombly and Charles Batchelder. Jim Watts was absent.

CITY EMPLOYEES PRESENT: Assistant City Clerk Joann Karn, City Police Chief Brandon Whetstine, City Worker Michael Hunsaker and City Clerk Melanie Hollabaugh.

GUESTS PRESENT: Jim Twombly, Wendy Simmons, Mike Batchelder, Dorothy Diveley, Dennis and Tana Snyder, Jason Taylor, Dennis Lentz, Roger Hopkins, Kolten Huss, Bill Woodruff, Pam Twombly, Scott Sisk, Robert and Michelle Smith, Candice Prell, George Moore, Wanda Adkins, Dick Powell, Charles Baskins, Angie Idol and Amy Keebler.

PRESIDING: Mayor Ken Stewart

The Public Hearing was called to order at 7:00 p.m. with a quorum present.

After a brief discussion, Scott Huss moved to approve the application made by Robert and Michelle Smith to vacate the north-south alley in block #10 of the City of Highland, KS. Randy Snyder 2nd, motion carried 4-0.

Randy Snyder moved, 2nd by Scott Huss to adopt Ordinance #517, an ordinance of the City of Highland, KS, vacating the north-south alley in block 10 in the original town, now City of Highland, Doniphan County, Kansas. By roll call vote: Snyder-yes, Twombly-yes, Batchelder-yes and Huss-yes. Motion carried.

Mayor Stewart adjourned the Public Hearing at 7:05p.m.

Mayor Stewart called the Regular City Council meeting to order at 7:05p.m.

Randy Snyder moved to approve the minutes of the last Regular City Council meeting held on June 12, 2013. Jerry Twombly 2nd, motion carried 4-0.

Jerry Twombly moved to approve the bills for the month of June, 2013. Scott Huss 2nd, motion carried 4-0.

City Clerk Melanie Hollabaugh presented the Council with Payment Request No. 1 from Maguire Iron for \$72,105.00. Scott Huss moved to approve the payment request in the amount of \$72,105.00 to Maguire Iron. Jerry Twombly 2nd, motion carried 4-0.

CITIZENS REQUESTS: Wendy Simmons commented on this year's 4th of July activities. She asked the City Council to consider covering the cost of the evening entertainment for this year and to possibly donate \$1500. 00 toward next year's fireworks. She mentioned that the first planning meeting for next year's 4th of July (2014) was going to be held at City Hall on Wednesday, August 14, 2013 at 6:00p.m. This meeting is open to the public and any input or suggestions would be welcome.

Ms. Simmons asked the City to consider restarting the Highland Recreation Committee. Mayor Ken Stewart said that he would consult with the City Attorney and see what options might be available.

Jason Taylor inquired about the status of sewer line repairs near his home.

Dennis Snyder expressed concerns about: City Police Deputy's duties, changes in the City's Waterline project, and possibly adding a land survey to be required for new construction to the City's zoning ordinance.

Dennis Lentz stated that he had received a notification letter concerning his property at 106 E. Virginia informing him that this property is in violation of the derelict structures ordinance. Mr. Lentz asked for a 6 month extension to get this property cleaned up. Mayor Stewart said he would consult the City Attorney on those procedures and get back to Mr. Lentz.

George Moore asked what route Maguire Iron would be using to access the Water Tower worksite. Mayor Stewart said Maguire had decided to use the North edge of the City's property to access the site at this time.

Jim Twombly asked about the trash being cleaned up in the ditch from the recent oil spill. Mayor Stewart said he would look into it.

Scott Sisk asked where people were supposed to dispose of limbs and brush now that the area is closed on the East side of town. Mayor Stewart said at this time the City does not have a place to take limbs and brush, but they are looking into other options.

COMMUNICATIONS AND REPORTS: Mayor Stewart updated the Council on the Waterline project.

Mayor Stewart presented the Council with a street map of the City showing some options for future street repairs. A work session was set for Wednesday, July 31, 2013 at 7:00pm at City Hall.

Mayor Stewart asked the Council if they wanted to go with the logo for the new Water Tower as presented or change it. After a brief discussion, the Council agreed to stay with the logo as presented.

Mayor Stewart informed the Council that he, along with the Clerks and Councilman Watts had attended a meeting with Jim Long of Karlin and Long, LLC to discuss budgeting and planning for 2014. Mr. Long had prepared a for 2014 along with a notice of hearing to be sent to the local newspaper. Jerry Twombly moved to have the 2014 budget published as presented. Randy Snyder 2nd, motion carried 4-0

City Attorney Ted Collins was not able to attend the meeting but he had prepared a credit card policy and agreement as instructed by the Council at the last Regular Council meeting. After a brief discussion, Charles Batchelder moved, 2nd by Scott Huss, to adopt Resolution No. 13-05, a Resolution of the City of Highland, Kansas establishing a credit card policy for the City and incorporating by reference the document entitled "Credit Card Policy" for said City, with one change that the credit card limit be \$5,000.00 instead of \$10,000.00. By roll call vote: Snyder-yes, Twombly-yes, Batchelder-yes and Huss-yes. Motion carried.

Mayor Stewart stated the Ball Park Contract will be tabled until the August Council meeting.

Scott Huss moved to approve the amendment to Article IV-7 of the City's Personnel Policy and Guidelines Manual. Jerry Twombly 2nd, motion carried 4-0.

Scott Huss moved to offer Assistant Clerk Joann Karn health insurance to be paid by the City. Randy Snyder 2nd, motion carried 4-0.

City Clerk Melanie Hollabaugh reported to the Council that the 2012 Audit had no violations and the reports will be distributed after receipt.

Councilman Huss asked about the fountain in Degginger Park. Discussion followed.

Police Chief Brandon Whetstine updated the Council on derelict structures and weed violations.

Chief Whetstine asked the Council to proceed in hiring a Full-time Officer.

Jerry Twombly moved, 2nd by Randy Snyder, to offer Blaine Kennedy the position as a full-time officer for the City of Highland, to begin on August 1, 2013. The vote was 2-2 with Mayor Stewart voting in favor of the motion. Motion carried 3-2 with Huss and Batchelder voting no.

Mayor Stewart asked the Police Chief to explain why he felt the Police Department needs rifles.

Mayor Stewart commented that the tube by Roger Hopkins home had been fixed by Maintenance. Roger Hopkins stated that it needed to be addressed again. Michael Hunsaker said he would consult with Mr. Hopkins to get the problem resolved.

After some discussion, Charles Batchelder moved to fix the drainage problem located close to George Moore's home at 1751 Chalk Bluff Rd. with a drop box. Jerry Twombly 2nd, motion carried 4-0.

Maintenance worker Michael Hunsaker asked the Council to approve for Aaron Leach and himself to attend a KDHE workshop in Lawrence, KS, July 30th - August 2nd, to take tests for water and sewer certifications. Scott Huss moved to allow Aaron Leach and Michael Hunsaker to attend the KDHE training and pay for their expenses. Jerry Twombly 2nd, motion carried 4-0.

Scott Huss moved for the City to purchase a load of cold patch for around \$2600.00 to fix more pot holes around town. Charles Batchelder 2nd, motion carried 4-0.

COMMITTEE REPORTS: Jerry Twombly stated the the Law Enforcement Committee has not met yet and will try to meet before the next Regular Council meeting in August.

Dennis Snyder offered an option to the Council if they decided to purchase rifles for the Police Department.

Jim Twombly inquired about the status on the City well repairs. Ken Stewart stated the repairs had been completed and both wells are working correctly at this time.

Assistant Clerk Joann Karn and City Clerk Melanie Hollabaugh opened and read the sealed bids the City had received for the sale of listed equipment. After all bids were read aloud, Jerry Twombly moved to accept the highest bid for each piece of equipment. Scott Huss 2nd, motion carried 4-0. Successful bids were as follows:

Bid #2	Charles Baskins	\$500.00	Loader & Bucket
Bid#7	John R. Whetstine	\$200.00	6ft Blade
Bid #8	John R. Whetstine	\$400.00	Finish Mower
Bid #10	John R. Whetstine	\$350.00	Sickle Bar Mower
Bid #11	John R. Whetstine	\$3500.00	Tractor
Bid #20	Jerry Twombly	\$1092.00	Brush Hog

8:15p.m. Charles Batchelder moved to go into executive session until 8:25 p.m. to discuss non-elected personnel for the protection of the privacy rights of the protected employee and for Police Chief Brandon Whetstine to remain. Jerry Twombly 2nd, motion carried 4-0.

Jerry Twombly moved, 2nd by Randy Snyder to offer Officer Blaine Kennedy a beginning salary at step 24 on the City's pay schedule. The vote was 2-2 with Mayor Stewart voting in favor of the motion. Motion carried 3-2 with Huss and Batchelder voting no.

Jerry Twombly moved to credit Blaine Kennedy with 10 months of previous employment and for his vacation and sick leave benefits to begin on October 1, 2013. Randy Snyder 2nd, motion carried 3-1 with Huss voting no.

8:37p.m. Scott Huss moved to adjourn. Randy Snyder 2nd, motion carried 4-0.

Mayor

City Clerk