

CITY OF HIGHLAND, KANSAS
REGULAR COUNCIL MEETING
CITY HALL
FEBRUARY 13, 2013
7:00 P.M.

COUNCIL MEMBERS PRESENT: Randy Snyder, Kevin Lackey, Jerry Twombly, Jim Watts and Scott Huss

CITY EMPLOYEES PRESENT: City Attorney Ted Collins, Assistant City Clerk Joann Karn, City Superintendent Aaron Leach, City Maintenance Worker Michael Hunsaker, and City Clerk Melanie Hollabaugh

GUESTS PRESENT: Brian Kingsley of BG Consultants, Mike Batchelder, Dorothy Diveley of Highland PRIDE , Karen Rockhold, Kolten Huss, Samantha Albers, Kim Albers, Dennis Snyder, John Petrik, Ben Petrik, Charles Batchelder, and Jim Twombly

PRESIDING: Mayor Ken Stewart

The meeting was called to order at 7:00 p.m. with all Council members present.

Mayor Stewart announced the first order of business would be for City Clerk Melanie Hollabaugh to give new Council member Jim Watts the Oath of Office. After accepting the Oath of Office, Mr. Watts agreed to have his picture taken for the City's website.

Jerry Twombly moved to approve the bills for the month of January, 2013. Randy Snyder 2nd, motion carried.

Randy Snyder moved to approve the minutes of the last Regular Council Meeting held January 9, 2013. Kevin Lackey 2nd, motion carried.

PRESENTATIONS: Brian Kingsley of BG Consultants updated the Council on the City's Water Project.

Dorothy Diveley announced that on behalf of the Highland PRIDE Program, she would like to present to the Highland City Council a Certificate of Appreciation in recognition of the attractive new sidewalk in front of City Hall.

COMMUNICATIONS & REPORTS: City Attorney Ted Collins and Assistant City Clerk Joann Karn updated the Council on the new Website progress. Following discussion, Jerry Twombly moved to purchase a new domain name, "highlandks.com" from godaddy.com, for a period of 10 years and for the current official website name to remain unchanged until further notice. The Assistant City Clerk and City Clerk are to be designated as the official Webmasters. Randy Snyder 2nd, motion carried.

City Clerk Melanie Hollabaugh stated that the Clerk's office had been working on making some changes to the ACH program to allow customers to pay their water and sewer bills thru their bank accounts not only at Bank of Highland, but banks at other locations as well.

Mayor Stewart stated the City would be checking into getting a credit card for use by the City employees.

Police Chief Brandon Whetstine was not present for the Council Meeting because he was attending Law Enforcement Training put on by County Attorney Charles Baskins and Judge Roper.

City Superintendent Aaron Leach presented the Council with a bid from Letts Vankirk and Associate to repair the third of the City's three pumps for the lift station or to purchase a new one. After some discussion, Jerry Twombly moved to accept the bid from Letts Vankirk and Associate for \$9895.48 for the purchase of a new replacement pump. Scott Huss 2nd, motion carried.

Mr. Leach asked the Council for approval for he and Michael Hunsaker to attend the KRWA Conference in Wichita on March 26-28, 2013, and to reimburse their necessary expenses. Scott Huss moved to allow City Superintendent Aaron Leach and City Maintenance Worker Michael Hunsaker to attend the KRWA Conference and to pay necessary expenses while they were in attendance. Kevin Lackey 2nd, motion carried.

Randy Snyder lead a discussion concerning water quality.

CITIZENS REQUESTS: John Petrik told the Council that he had recently experienced a water leak and immediately had it fixed. He asked the Council if his water bill could be reduced to what it normally is. Mayor Stewart said he was going to ask the Water and Sewer Committee to meet sometime in the next few weeks and that issue among others would be discussed.

Samantha Albers, a Junior at Doniphan West High School, asked the Council if her class could rent the round tables from the Community Center for Prom this year on April 6, 2013. She added that they would not need to rent any chairs and they would have a group of kids come get the tables and bring them back. Scott Huss moved to let the Junior Class use the round tables from the Community Center at no charge for their Prom April 6, 2013. Randy Snyder 2nd, motion carried.

Randy Snyder mentioned he had received a complaint on the stop signs on West Missouri Street.

Mayor Stewart reminded all in attendance that the speed limit in town was 20 MPH unless otherwise posted.

OLD BUSINESS: Council member Jerry Twombly asked for an update on the exchange of buildings with DCFD#2. Mayor Stewart said they had ran into a small snag due to the WDC recycling, but it should be resolved very soon.

City Attorney Ted Collins expressed his discontent with the current Dog Ordinance and suggested that changes need to be made on procedure and policy. Following discussion, it was agreed to table this issue to a later date.

NEW BUSINESS: The purchase of fireworks from Aerial FX has been tabled at this time due to the City has no one with the required pyrotechnic license to be in charge of the 4th of July celebration.

Dicussion was held on a new score board at the baseball field. Mayor Stewart will be meeting with representatives from Highland Community College and USD 111 to discuss baseball field usage.

Kevin Lackey moved to accept the contract of Karlin & Long, LLC to perform the City's 2012 Audit and 2014 Budget. Scott Huss 2nd, motion carried.

Scott Huss moved to allow City Clerk Melanie Hollabaugh to attend the Annual City Clerks Spring Conference in Wichita, KS, March 12-15, 2013 and the 2013 Municipal Court Clerks Orientation and Conference in Salina, KS, March 21&22, 2013 and to pay necessary expenses. Jerry Twombly 2nd, motion carried.

Kevin Lackey moved to change the Regular March Council Meeting from Wednesday, March 13, 2013 at 7:00 p.m. to **Wednesday, March 6, 2013 at 7:00 p.m.** Randy Snyder 2nd, motion carried.

City Clerk Melanie Hollabaugh informed the Council of the changes necessary for the annual review of the adopted 2007 City's Emergency Water Supply Plan. Randy Snyder moved to update the changes to the City's Emergency Water Supply Plan as presented. Scott Huss 2nd, motion carried.

Kevin Lackey moved to approve Resolution #13-01, GAAP Waiver for 2013. Jerry Twombly 2nd. By roll call vote: Snyder-yes, Watts-yes, Twombly-yes, Lackey-yes, Huss-yes. Motion carried.

Mike Batchelder reminded the Council there will be a Fish and Chicken Fry Fundraiser on March 3, 2013 at the Community Center from 11:00 a.m. to 2:30 p.m. All proceeds to go to the Building Maintenance Fund for the Community Center. Help from any and all City employees would be greatly appreciated.

8:20 p.m. Kevin Lackey moved to go into executive session for 15 minutes to discuss personnel with City Attorney Ted Collins to remain. Scott Huss 2nd, motion carried.

8:35 p.m. Scott Huss moved to come out of executive session. Kevin Lackey 2nd, motion carried.

8:35 p.m. Scott Huss moved to go back into executive session for 5 minutes to continue discussing personnel with City Attorney Ted Collins to remain. Kevin Lackey 2nd, motion carried.

8:40 p.m. Randy Snyder moved to come out of executive session. Jim Watts 2nd, motion carried.

8:40 p.m. Randy Snyder moved to go back into executive session for 5 more minutes to discuss personnel. Jim Watts 2nd, motion carried.

8:45 p.m. Scott Huss moved to come out of executive session. Jerry Twombly 2nd, motion carried.

After a brief discussion, Kevin Lackey moved to raise City Attorney Ted Collins annual salary to \$31,500 effective immediately. Jerry Twombly 2nd, motion carried.

Mayor Ken Stewart has assigned the Water and Sewer Committee to schedule a work session to review current payment collection procedures for water and sewer.

9:00 p.m. Randy Snyder moved to go into executive session for 5 minutes to discuss personnel. Kevin Lackey 2nd, motion carried.

9:05 p.m. Kevin Lackey moved to come out of executive session. Randy Snyder 2nd, motion carried.

Mayor Ken Stewart lead a brief discussion on the City's personnel policy.

9:07 p.m. Jim Watts moved to adjourn. Jerry Twombly 2nd, motion carried.

Mayor

City Clerk