

CITY OF HIGHLAND, KANSAS
REGULAR COUNCIL MEETING
CITY HALL
APRIL 10, 2013
7:00 P.M.

COUNCIL MEMBERS PRESENT: Jim Watts, Scott Huss, Randy Snyder, Charles Batchelder. Jerry Twombly arrived at 7:05 p.m.

CITY EMPLOYEES PRESENT: City Attorney Ted Collins, Assistant City Clerk Joann Karn, City Police Chief Brandon Whetstine, and City Clerk Melanie Hollabaugh.

GUESTS PRESENT: Mike Batchelder, Dennis Snyder, Jim Twombly, Scott Sisk, Mari Ann Parker, Dorothy Diveley, Sarah Hill, Dakota Roberts, Pam Twombly and Mary Lou Glynn.

PRESIDING: Mayor Ken Stewart

The meeting was called to order at 7:00 p.m. with a quorum present.

City Clerk Melanie Hollabaugh administered the Oath of Office to newly elected Council Member Charles Batchelder. Scott Huss and Jerry Twombly also received the Oath as they were both re-elected on April 2, 2013.

Scott Huss moved to approve the minutes of the last Regular City Council Meeting held on March 6, 2013. Randy Snyder 2nd, motion carried 5-0.

Scott Huss moved to approve the minutes of the Special Meeting held on March 12, 2013. Randy Snyder 2nd, motion carried 5-0.

Jerry Twombly moved to approve the bills for the month of March 2013. Scott Huss 2nd, motion carried 5-0.

Jerry Twombly moved to rent a 120 foot boom truck from Duke Aerial to perform repairs on a light pole at the City Ball Park. Jim Watts 2nd, motion carried 4-1 with Huss voting no.

CITIZENS REQUESTS: Mari Ann Parker with the Highland Historical Society asked Mayor Ken Stewart to proclaim Thursday, June 27, 2013 as Martha Hubbard Day which is the 100th Anniversary of Martha Hubbard's death. Mayor Stewart signed the Proclamation stating that June 27, 2013 be declared Martha Hubbard Day in the City of Highland, KS, to recognize the contributions made by Martha Hubbard and the congregation of Saint Martha's A. M. E. Church to the community.

Sarah Hill of The Nutrition Corner, a new business located at 423 W. Main in Highland, asked for permission to close a section of the street in front of her business on Friday, April 26, 2013 for an hour of free Zumba Dance from 7:00p.m. to 8:00p.m. for anyone wishing to attend their Grand Opening. The ribbon cutting celebration will also be on April 26th at 11:00a.m. Randy Snyder moved to allow The Nutrition Corner to close the street at the time requested. Jim Watts 2nd, motion carried 5-0.

COMMUNICATIONS AND REPORTS: Mayor Ken Stewart signed a Proclamation declaring the Month of April Fair Housing Month in the City of Highland, KS.

City Attorney Ted Collins informed the Council that he had amended the City's current Personnel Policies and Handbook as requested. The changes pertain to employees using their personal vehicles for work-related travel and employees notifying the City Clerk when they need to leave town during business hours. Jerry Twombly

moved to adopt the changes made to the City's Personnel Policies and Handbook by the City Attorney. Jim Watts 2nd. Motion carried 5-0

City Attorney Ted Collins presented the Council with a list of potential changes to certain fees assessed by the City and some new fees that apply to the City's new Zoning Regulations and Procedures. After reviewing the proposed fee schedule the Council asked Mr. Collins to proceed with creating the proper documents for the next Regular Council Meeting.

Council Member Randy Snyder asked if the City Clerk could look into some other options that might be available to send the City's monthly water test sample to Topeka rather than driving to Robinson to mail it.

City Clerk Melanie Hollabaugh reminded the Council of the Variance Hearing coming up on April 17, 2013 at 5:00 p.m.; asked the Council about renewing the City's SAM's Club membership; and informed the Council that she would be attending the CDBG Annual Application Workshop in Hutchison, KS, April 17 and 18, 2013.

City Police Chief Brandon Whetstine asked the Council to consider purchasing two rifles for the Police Department. After a brief discussion, the Council agreed to table this issue until a later date.

The Law Enforcement Committee recommended to the Council that the City should begin to advertise for a full-time Police Officer. After some discussion, Jerry Twombly moved to start advertising for a full-time Police Officer. Jim Watts 2nd, motion carried 3-2 with Huss and Batchelder voting no.

Jerry Twombly moved to notify Doniphan County Road and Bridge Department that the City would like to chip and seal up to 10 blocks of streets in the City of Highland and for the Mayor to contact Herzog to get an idea of what it might cost to asphalt Main Street and other streets in town. Randy Snyder 2nd, motion carried 5-0.

OLD BUSINESS: Council member Jerry Twombly mentioned some areas in the city streets that need attention. Mayor Ken Stewart stated he would look into city policy on street repairs due to construction and he would also discuss with City Maintenance the problem areas that were mentioned and figure out the best option at this time.

NEW BUSINESS: After some discussion, it was agreed the new meter and hydrant replacement for this year would be put off until the current Water Project was completed.

Charles Batchelder moved to adopt the Conflict of Interest Policy presented by CDBG, as an addendum to the Conflict of Interest Policy outlined in Section E of the City's Code of Ethics Policy. Jerry Twombly 2nd, motion carried 4-0 with Snyder voting no.

Scott Huss moved, 2nd by Jerry Twombly, to adopt Ordinance #515, an Ordinance of the City of Highland, Kansas, annexing certain described land into the City of Highland, Kansas. By roll call vote: Randy Snyder-no, Jim Watts-yes, Jerry Twombly-yes, Charles Batchelder-yes and Scott Huss-yes. Motion carried 4-1.

Jim Watts moved to have Mayor Ken Stewart apply for Zoning for the new Water Tower site and for the site to be zoned as R-2, the same as the land for the Community Building. Scott Huss 2nd, motion carried 4-1 with Snyder voting no.

Council Member Scott Huss mentioned that he would like to see the fountain in Degginger Park functional this year. Councilman Snyder said he would contact Dick Crowl to get the repairs taken care of.
8:15 p.m. Jerry Twombly moved to go into executive session until 8:20 p.m. to discuss a personnel issue for the protection of the privacy rights of the protected employee and for City Attorney Ted Collins, Police Chief Brandon Whetstine and Clerk Melanie Hollabaugh to remain. Scott Huss 2nd, motion carried.

8:20 p.m. Jim Watts moved to come out of executive session. Randy Snyder 2nd, motion carried.

8:21 p.m. Randy Snyder moved to go into executive session until 8:31 p.m. to discuss a personnel issue for the protection of the privacy rights of the protected employee. Scott Huss 2nd, motion carried.

8:31 p.m. Scott Huss moved to come out of executive session. Jim Watts 2nd, motion carried.

8:32 p.m. Scott Huss moved to adjourn. Jim Watts 2nd, motion carried.

Mayor

City Clerk