

REGULAR COUNCIL MEETING

SEPTEMBER 14, 2011

7:00 P.M.

PRESENT: Jerry Twombly, Randy Snyder, Scott Huss, Lori Kelley and Kevin Lackey.

ALSO PRESENT: Brian Kingsley, Brandon Whetstine, Pam Twombly, Mike Batchelder, Russ Karn, Michael Hunsaker, Aaron Leach, Rita Clary, Maria Cuevas, Garrett Nordstrom, Lawrence Mays, Ted Collins, Dorothy Diveley, Greg Delzeit, Robert Powell and Bill Butrick.

PRESIDING: Mayor Ken Stewart.

7:00 p.m. The Public Hearing for the application of a waterworks system improvements grant through the CDBG program (Kansas Department of Commerce) was opened for public comment. Brian Kingsley of BG Consultants explained the funding for the new water tower and water line loop around the town to add better pressure. The projected funding would be as follows: CDBG grant--\$500,000 City local match (loan) \$603,000 USDA grant--\$200,000. Kingsley further explained that the projected cost per customer per month to pay the loan would be around \$5.81 per customer. Mayor Stewart asked for public comment. Scott Huss moved to close the Public Hearing. Randy Snyder 2nd, motion carried.

7:09 p.m. The Public Hearing for the application of a waterworks system improvements grant through the USDA Rural Development was opened for public comment. Rita Clary of KRWA was present to represent the USDA and explain the proceedings for the grant application through their program. Mayor Stewart asked for public comment. Scott Huss moved to close the Public Hearing. Randy Snyder 2nd, motion carried.

7:12 p.m. Mayor Stewart called the Regular Council Meeting to order with all Council Members present.

Jerry Twombly moved to approve Resolution #11-02. A Resolution certifying legal authority to apply for the 2012 Kansas Small Cities Community Development Block Grant Program. Randy Snyder 2nd. By roll call vote: Snyder-yes, Kelley-yes, Twombly-yes, Lackey-yes and Huss-yes. Motion carried.

Kevin Lackey moved to approve Resolution #11-03. A Resolution assuring the Kansas Department of Commerce that funds will be continually provided for the operation and maintenance of improvements to the water system to be financed with CDBG funds. Scott Huss 2nd. By roll call vote: Snyder-yes, Kelley-yes, Twombly-yes, Lackey-yes and Huss-yes. Motion carried.

Randy Snyder moved to approve Resolution #11-04. A Resolution of the City of Highland, Kansas applying for a loan to be made or insured through the USDA Rural Development for the construction of facilities to be owned and operated by the City of Highland and that the City adopt standards relating to the conduct of its officers, employees and agents in contracting and expending loan funds and establishing procurement and contracting procedures. Jerry Twombly 2nd. By roll call vote: Snyder-yes, Kelley-yes, Twombly-yes, Lackey-yes and Huss-yes. Motion carried.

7:17p.m. Mayor Stewart declared a five minute recess to allow for signing of legal documents.

7:22p.m. Mayor Stewart called the regular meeting back to order.

Kevin Lackey moved to accept the contract of BG Consultants for engineering fees connected with the water system improvement grant contingent upon the grant being awarded. Scott Huss 2nd. Motion carried.

Lori Kelley moved to accept the contract of Governmental Assistance Services for administration of the water systems improvements grant contingent upon the grant being awarded. Jerry Twombly 2nd. Motion carried.

Kevin Lackey moved to approve the minutes of the last regular council meeting held August 10th, 2011. Scott Huss 2nd. Motion carried.

Scott Huss moved to approve the bills for the month of August 2011. Lori Kelley 2nd. Motion carried.

CITY OFFICERS REPORTS

Police Chief Brandon Whetstine presented his activity report for the month of August 2011. It is as follows: Arrests-10, Citations-26, Verbal warnings-22, Calls of Service-51, Assist to other Agencies-12, Accident Reports-3 and Criminal Reports-27.

Chief Whetstine asked if the City would purchase a taser unit for the police department estimated at \$1000.00. Randy Snyder moved to purchase a taser unit to be paid from the Law Enforcement Diversion Fund. Lori Kelly 2nd. Motion carried 4-1, with Huss voting no.

Chief Whetstine informed the Council that he had met with Code Enforcement Officer Malcom Grier to look at derelict structures within the City. The Council reviewed the list of structures and property owners presented by Chief Whetstine. After review, the Council instructed Chief Whetstine to give notices and improvement deadlines to the properties on 203 South Avenue and 208 South Prairie. He was further instructed to have the Code Enforcement Officer perform a full inspection at the old Post Office building located on the 400 block of West Main Street.

The Chief also commented that the property at 106 East Virginia was looked at and that a list of repairs would be given to the property owner. A brief discussion was held concerning the property on the 800 Block of West Main Street.

Public Works Assistant Aaron Leach presented bids for a new snow blade for the BobCat and a bid to repair the lift station pump or to purchase a new one. The bid for the snow blade from KC BobCat is \$3727.00. The bid to repair the lift station pump is \$4989.93, or the bid for a new 29 HP pump would cost \$6989.20. Both the repair bid and new pump bid came from Letts Van Kirk and Associates.

Scott Huss moved to purchase the new lift station pump from Letts Van Kirk and Associates. Kevin Lackey 2nd. Motion carried.

Scott Huss moved to purchase the new snow blade from KC BobCat Inc. Lori Kelley 2nd. Motion carried.

Mayor Stewart presented a bid from John Deere to trade in the City's tractor for a 2006 model John Deere at a difference of \$10,000.00. After a brief discussion, the Council agreed to table this discussion until the Spring of 2012.

CITIZENS REQUESTS

Scott Huss asked the City Maintenance Crew to check into the water line located at Elm and Main Street by the Fred Matthias residence.

Robert Powell requested the following items be looked into by City Maintenance: 1-remove sand in the parking lot area at the Community Center, 2-spraying weeds at the Community Center, 3-to have West Avenue put on the priority snow removal list and 4-to have Mike Batchelder clean and wax the floors at the Community Center.

Dorothy Diveley asked if the City could replace the Kansas Flag at the South city limits and straighten out the flag at Degginger Park.

City Maintenance agreed to look into all items presented.

Aaron Leach stated that Crowl Irrigation would be here on Wednesday the 21st to look at the fountain in Degginger Park.

NEW BUSINESS

Scott Huss moved to approve Ordinance #504, an Ordinance allowing for a conditional use for a general purpose athletic field, currently zoned R-2, in lots 4,5 and 6 in block 85, lots 4,5 and 6 in block 108 and the vacated east ½ of the 400 block of East Virginia Street in Highland, Kansas. Lori Kelley 2nd. By roll call vote : Snyder-yes, Kelley-yes, Twombly-yes, Lackey-yes and Huss-yes. Motion carried.

Scott Huss moved to approve Ordinance #503, an ordinance vacating the West ½ of the 400 block of East Virginia Street. Kevin Lackey 2nd. By roll call vote: Snyder-yes, Kelley-yes, Twombly-yes, Lackey-yes and Huss-yes. Motion carried.

Kevin Lackey moved to approve Ordinance #501, an ordinance of the City of Highland, Kansas, incorporating the "Uniform Public Offense Code for Kansas Cities," Edition 2011. Randy Snyder 2nd. By roll call vote : Snyder-yes, Kelley-yes, Twombly-yes, Lackey-yes and Huss-yes. Motion carried.

Jerry Twombly moved to approve Ordinance #502, an ordinance of the City of Highland, Kansas incorporating by reference the "Standard Traffic Ordinance for Kansas Cities," Edition 2011. Randy Snyder 2nd. By roll call vote: Snyder-yes, Kelley-yes, Twombly-yes, Lackey-yes and Huss-yes. Motion carried.

A brief discussion was held concerning the condition of City equipment. It was agreed by the Council to publish in the County newspaper, to accept bids on the 1989 Ford dump truck (old State truck) and the

1998 Ford Crown Vic police car. The Council instructed City personnel to look into trading the 1998 Ford pick-up for an extended cab later model 4X4 pick-up.

Kevin Lackey asked about the condition of the street sweeper.

Scott Huss moved to approve Resolution #11-05. A Resolution to adopt the Doniphan County Multi-Jurisdictional Hazard Mitigation Plan which is in accordance with the FEMA requirements of 44 CFR 201.6. Kevin Lackey 2nd. By roll call vote: Snyder-yes, Kelley-yes, Twombly-yes, Lackey-yes and Huss-yes. Motion carried.

The Council reviewed bids from Shane's Tree Service of \$150.00 and JT's Tree Service of \$200.00 to trim the tree at Degginger Park. Scott Huss moved to accept the bid of Shane's Tree Service. Kevin Lackey 2nd. Motion carried 4-0-1 with Twombly abstaining.

8:42p.m. Scott Huss moved to adjourn. Kevin Lackey 2nd. Motion carried.

Mayor

City Clerk